

SANDIP FOUNDATION'S
SANDIP POLYTECHNIC, NASHIK

PROGRAM : MECHANICAL ENGINEERING
ACADEMIC YEAR : 2024-25 (ODD Semester)



VISION

To develop skilled mechanical engineers to meet the needs of industry and society

MISSION

- M1:** To impart quality technical education to enhance technical knowledge, skills and higher education capabilities.
- M2:** To depute students for in plant training through industry institute interaction to learn technology advances.
- M3:** To develop lifelong learning and social attitude in students to serve society.

Ref. No. : MSBTE/D-40/ Academic Calendar/2024/150 Date-16 May 2024

PROGRAM ACTIVITY CALENDAR

SR. NO.	ACTIVITY	DATE	DATE OF EXECUTION
June-2024	World Environment day	05/06/2024	
	Yoga Day	21/06/2024	
	Staff Appraisal Report 30-Jun	30/06/2024	
July 2024	Registration of SY & TY Students (Start)	07/01/2024	
	Tree Plantation/ Social activity	14/07/2024	
	Commencement of ODD term (3rd & 5th Semester)	15/07/2024	
	Mentors Meeting with Students	27/07/2024	
	Registration of SY & TY Students (END)	30/07/2024	
	Review of lesson plan coverage and review of assessment of attainment level	31/07/2024	
	Certification Course-SYME	22/07 to 27/07/2024	
	Certification Course- TYME	22/07 to 27/07/2024	
	Submission of all reports as per IQAC by HoD before 5th of every month	31/07/2024	
Aug-2024	Induction/Orientation program for students and parents of newly admitted students	After the completion of centralised admission process	
	Pre-Placement Talk	10/08/2024	
	Mentors Meeting with Students	10/08/2024	
	Commencement of ODD term (First Semester)	12/08/2024	
	Independence Day	15/08/2024	
	Final Year Project review	17/08/2024	
	Invited talk/Guest lectures/Expert lectures/ Alumni Talk	01 to 31/08/2024	
	Mentors Meeting with Students	24/8/2024	
	MSBTE class test-I (SY & TY)	28 to 30/08/2024	
	Parents Meet	31/08/2024	
	Final Year Project review	31/08/2024	
	Review of lesson plan coverage and review of assessment of attainment level	31/08/2024	
	Provisional Defaulter List-2 and Reporting to Parents	31/08/2024	
	Submission of all reports as per IQAC by HoD before 5th of every month	31/08/2024	
Sept 2024	Student feedback on academics, facility & its analysis (First Semester)	02/09/2024	
	VAP SY ME & TYME	02/09 to 07/09/2024	
	Teachers' Day	05/09/2024	
	Industrial / Field Visits (feedback & feedback analysis)	02/09 to 30/09/2024	
	Shri. Ganesh Chaturthi	07/09/2024	
	State Level Quiz, Poster, Paper presentation competition on the occasion of Engineer's Day	13 to 14/09/2024	
	Mentors Meeting with Students	14/9/2024	
	Final Year Project review	18/9/2024	
	Mentors Meeting with Students	28/9/2024	
Final Year Project Presentation/Review of Assignments/ Microprojects to SY & TY Students	28/9/2024		

	Submission of all reports as per IQAC by HoD before 5th of every month	30/09/2024	
	Review of lesson plan coverage and review of assessment of attainment level	30/09/2024	
	Provisional Defaulter List-2 and Reporting to Parents	30/09/2024	
Oct-2024	India's Startup day	01/10/2024	
	EAC/CEP/ NSS/ Social activity	02 to 11/10/2024	
	Final Year Project review	11/10/2024	
	Final Defaulter List	11/10/2024	
	Second class test	16 to 18/10/2024	
	Mentors Meeting with Students	19/10/2024	
	Students feedback-academics & its analysis	19/10/2024	
	Submission of Term work, micro project, assignments	21/10 to 26/10/2024	
	Remedial measures for weak students	21/10 to 26/10/2024	
	Term End (Other Than First Year)	25/10/2024	
	Submission of all reports as per IQAC by HoD before 5th of every month	26/10/2024	
	Review of lesson plan coverage and review of assessment of attainment level	26/10/2024	
Nov 2024	MSBTE-Practical Examinations	05 to 14/11/2024	
	Term End (First Year)	13/11/2024	
	MSBTE-Practical Examinations (Newly admitted 1st Semester students)	14 to 18/11/2024	
	Additional efforts for Bright students	15 to 20/11/2024	
	MSBTE Theory Examination	21/11/2024 to 12/12/2024	
	Constitution Day	26/11/2024	
	Submission of all reports as per IQAC by HoD before 5th of every month	30/11/2024	
Dec 2024	MSBTE Theory Examination	21/11/2024 to 12/12/2024	
	School/ coaching classes visits for career guidance seminars	13 to 18/12/2024	
	Preparation of News letter (Institute Level) one per semester	01 to 31/12/2024	
	Preparation of News letter (Program Level) one per semester	01 to 31/12/2024	
	<i>Commencement of EVEN term (1st, 3rd & 5th Semester)</i>	18/12/2024	
	National Energy Conservation day	21/12/2024	
	Faculty development program	16 to 21/12/2024	
	Preparation Department Calendar, Time table and calculation of SFR for Even semester.	26 to 31/12/2024	
	Mentors Meeting with Students	28/12/2024	
	Project work review (Sem-VI)	28/12/2024	
	Updation and submission of odd semester course file	upto 31/12/2024	
Semesterwise JD Review	31/12/2024		

HOD [ME]

PRINCIPAL