

**Sandip Foundation's**  
**Sandip Polytechnic, Nashik**  
**Department of Information Technology**  
**Academic Calendar & Calendar of Events AY 2023-24**

Sr. No.	Name of the Activity	Date	To be Conducted by
<b>Jun-23</b>			
1	World Environment day	5-Jun-23	Prof. S.D.Joshi
2	Yoga Day	21-Jun-23	Prof.S.G.Bodke
3	Staff Appraisal Report 30-Jun	30-Jun-23	HoD of All Department
<b>Jul-23</b>			
4	Alumina meet (feedback-feedback analysis)	22/07/2023	Institute Alumni Coordinator
5	Registration of SY & TY Students (Start)	10/7/2023	Class Teachers of SY & TY
6	Tree Plantation/ Social activity	14/07/2023	Prof. S.A.Amle
7	Commencement of ODD term (3rd & 5th Semester)	24/07/2023	All departments
8	Final year Project group formation, Project Assignment and Project guide allotment	24 to 31/07/2023	Prof. S.A.Amle
9	Registration of SY & TY Students (END)	30/07/2023	Class Teachers of SY & TY
10	Display of Assignments/ Microprojects to SY & TY Students	31/07/2023	Dept Faculties
11	HOD Meeting	31/07/2023	Dept Faculties
12	Final year Project Title Finalization	31/07/2023	Prof. S.A.Amle
13	Review of lesson plan coverage and review of assessment of attainment level	31/07/2023	Dept NBA Coordinator
<b>Aug-23</b>			
13	Advance Excel Certification ( Certification Course-SYIF)	31/07 to 05/08/2023	Prof. S. G. Bodke
14	Computer Applications( Certification Course- TYIF)	31/07 to 05/08/2023	Prof. R. C. Mahajan
15	Central TPO Meet (Institute Interaction Cell Activity)	5/8/2023	Prof. S.A.Lavangale
16	Orientation program for students and parents of first year	After the completion of centralised admission process	Prof. U. R. Tambat
17	Orientation program for students and parents of Direct second year	After the completion of centralised admission process	HOD
18	Submission of all reports as per IQAC by HoD before 5th of every month	5/8/2023	Academic Coordinator & HOD
19	Freshers' / Welcome party for first year and direct second year students	After two weeks of the completion of centralised admission" process	All departments

20	Orientation program for newly joined faculty members	01/08 to 05/08/2023	Prof. S. G. Bodke
21	Professional Body Activity / Student Association	07/08 to 12/08/2023	Prof. S.A.Amle
22	<i>Commencement of ODD term (First Semester)</i>	10/8/2023	
23	Placement Talk	12/8/2023	Prof. S.A.Lavangale
24	Independence Day	15/08/2023	Organizing Committee
25	Final Year Project Presentation	19/08/2023	Prof. S.A.Amle
26	Parents Meet	19/08/2023	Class Teachers of SY & TY
27	Invited talk/Guest lectures/Expert lectures/ Alumni Talk(feedback & feedback analysis)	01 to 31/08/2023	Prof.S.G.Bodke
28	Hobby Club Activity	<i>Every Second Saturday of Each month</i>	Prof.S.N.Nimbbalkar
29	Student Welfare Activity	<i>Every Fourth Saturday of Each month</i>	Prof. S.A.Lavangale
30	World's Enterprenuer Day. Review of Assignments/ Microprojects to SY & TY Students	21/08/2023	Prof. S.A.Lavangale & All Faculties
31	"C" Programming ( VAP SYIF)	21 to 31/08/2023	Prof. S. A. Amle
32	Advanced Java Programming ( VAP TYCO)	21 to 31/08/2023	Prof. R. C. Mahajan
33	Review of lesson plan coverage and review of assessment of attainment level	31/08/2023	NBA Coordinator & HOD
34	Submission of all reports as per IQAC by HoD before 5th of every month	31/08/2023	NBA Coordinator & HOD
<b>Sep-23</b>			
35	Final Year Project Progress Presentation	2/9/2023	Prof. S. A. Amle
36	Mid-Term Defaulter List and Reporting to Parents	3/9/2023	Mentors and Class Teachers
37	Teachers' Day	5/9/2023	Prof.S.N.Nimbbalkar
38	MSBTE class test-I (SY & TY)	04 to 06/09/2023	All departments
39	Faculty development program	04 to 09/09/2023	Deputed faculties from dept.
40	MSBTE-First class test (First Semester)	13 to 15/09/2023	
41	State Level Quiz, Poster, Paper presentation competition on the occasion of Engineer's Day	14 to 15/09/2023	Prof. S.A.Lavangale
42	Shri. Ganesh Chaturthi	19/09/2023	SF Committee
43	Student feedback on academics, facility & its analysis (First Semester)	17 to 18/09/2023	All departments
44	Industrial visits (feedback & feedback analysis)	01 to 30/09/2023	Industrial Visit Coordinator
45	Submission of all reports as per IQAC by HoD before 5th of every month	30/09/2023	NBA Coordinator & HOD
46	Review of lesson plan coverage and review of assessment of attainment level	30/09/2023	NBA Coordinator & HOD
	Provisional Defaulter List-2 and Reporting to Parents	30/09/2023	Class Teachers
<b>Oct-23</b>			
48	India's Startup day	1/10/2023	Prof. S.A.Lavangale
49	Entrepreneurship Awareness/ continuing Education Program.	02 to 14/10/2023	All departments

50	Parent teacher meeting & Parents feedback (First/ second/ Third semester)	7/10/2023	Class Teachers
51	Final Year Project Progress Presentation	14/10/2023	Prof. S. A. Amle
52	Mentors Meeting with Students	14/10/2023	Mentors and Class Teachers
53	SPORT ACTIVITY	16 to 21/10/2023	Mr. Vinayak Parve
54	Second class test	25 to 27/10/2023	Class Test Coordinator
55	Students feedback-academics & its analysis	28 to 31/10/2023	All HODs
56	Mentors Meeting with Students	28/10/2023	Mentors and Class Teachers
57	Gender Equality Awareness Program	<b>23 to 31/10/2023</b>	All departments
58	Remedial measures for weak students	29/10/2023 onwards	Mentors and Class Teachers
59	Submission of all reports as per IQAC by HoD before 5th of every month	31/10/2023	NBA Coordinator & HOD
60	Provisional Defaulter List-3 and Reporting to Parents	31/10/2023	Class Teachers
61	Review of lesson plan coverage and review of assessment of attainment level	31/10/2023	NBA Coordinator & HOD
<b>Nov-23</b>			
62	Submission of Term work, micro project	01 to 10/11/2023	All Faculties
63	Term End, Final Syllabus coverage reports	11/11/2023	Class Teachers
64	Final Defaulter List	11/11/2023	Class Teachers & HOD
65	Course exit survey.	11 to 14/11/2023	All Course Teachers
66	MSBTE-Practical Examinations	16 to 24/11/2023	All Faculties & Depts
67	MSBTE-Practical Examinations (Newly admitted 1st Semester students)	25 to 30/11/2023	All Faculties
68	Additional efforts for Bright students	24 to 30/11/2023	All Faculties
69	Constitution Day	26/11/2023	All departments
70	School/ coaching classes visits for career guidance seminars	25 to 30/11/2023	All Faculties
71	Submission of all reports as per IQAC by HoD before 5th of every month	30/11/2023	NBA Coordinator & HOD
<b>Dec-23</b>			
72	MSBTE Theory Examination	01 to 22/12/2023	Exam committee and Faculties
73	School/ coaching classes visits for career guidance seminars	01 to 31/12/2023	Admission Committee
74	Preparation of News letter (Institute Level) one per semester	01 to 31/12/2023	Institute Website Coordinator
75	Preparation of News letter (Program Level) one per semester	01 to 31/12/2023	Dept Website Coordinators
76	National Energy Conservation day	21/12/2023	Prof.S.N.Nimbalkar
77	Distribution Center (DC)	01 to 22/12/2023	DC Committee
78	Regional assessment Center (RAC)	03 to 29/12/2023	RAC Committee
79	Faculty development program	05 to 12/12/2023	Deputed faculties from dept.
80	Preparation Department Calendar, Time table and calculation of SFR for Even semes	26 to 31/12/2023	All departments
81	Updation and submission of odd semester course file	upto 31/12/2023	All Faculties
82	Semesterwise JD Review	31/12/2023	All Faculties
<b>Jan-24</b>			

83	Commencement of EVEN term (1st, 3rd & 5th Semester)	1/1/2024	All departments
84	NSS Camp/ Social Activity	First Week of Jan 24	All departments
85	Invited talk/Guest lectures/Expert lectures/Alumni Talk (feedback & feedback analy	01 to 31/01/2024	
86	National Youth day	12/1/2024	All departments
87	Project work review (Sem-VI)	6/1/2024	Prof. S.A.Amle
88	Advanced Java Programming(SYIF)	14 to 20/01/2024	Prof.R.C.Mahajan
89	Software Testing(TYIF)	14 to 20/01/2024	Prof. G. K. Gaikwad
90	Facilitation of Meritorius Students in W-23 Examination.	22 to 27/01/2024	SP COMMITTEE
91	National Voctrs' day	25/01/2024	All departments
92	Republic Day	26/01/2024	SF Committee
93	Mentors Meeting with Students	27/01/2024	Mentors and Class Teachers
94	Remedial measures for students having poor performance in W-22 Exam.	29/01/2024 onwards	Mentors and Class Teachers
95	Final Year Project Progress Presentation	29/01/2024	Prof.S.A.Aamle
96	Submission of all reports as per IQAC by HoD before 5th of every month	31/01/2024	NBA Coordinator & HOD
97	Review of lesson plan coverage and review of assessment of attainment level	31/01/2024	NBA Coordinator & HOD
98	Provisional Defaulter List-1 and Reporting to Parents	31/01/2024	Class Teachers
<b>Feb-24</b>			
99	Java Programming(SYIF)	01 to 03/02/2024	Prof. R. C. Mahajan
100	Python Programming(TYIF)	01 to 10/02/2024	Prof. G. K. Gaikwad
101	Mid- Term Defaulter List and Reporting to Parents	9/2/2024	Class Teachers
102	First class test	12 to 14/02/2024	All departments
103	Remedial Measures for Weaker students	15/02/2024 onwards	
104	Parent teacher meeting & Parents feedback (First/ second/ Third semester)	17/02/2024	Class teachers and Mentors
105	Chhatapati Shivaji Maharaj Jayanti	19/02/2024	SF Committee
106	National Science Day	28/02/2024	SP COMMITTEE
107	National Level Technical Festival of Sandip Polytechnic.	23 to 24/02/2024	SP COMMITTEE
108	National Sports day	29/02/2024	SP COMMITTEE
109	Review of lesson plan coverage and review of assessment of attainment level	29/02/2024	NBA Coordinator & HOD
110	Submission of all reports as per IQAC by HoD before 5th of every month		
111	Provisional Defaulter List-2 and Reporting to Parents	29/02/2024	NBA Coordinator & HOD
<b>Mar-24</b>			
112	Technical Event for students of all departments, AAYAM	2nd Week of March 24	All departments
113	International Women's Day Celebration	8/3/2024	Prof. U. R. Tambat
114	Final Year Project Progress Presentation	9/3/2024	Prof. S.A.Amale
115	Student participation in various national/ state level competitions.	01 to 31/03/2024	All departments
116	In-Plant Training Awareness session for SY (I-scheme) student	11 to 30/03/2024	Prof. S.G.Bodke

117	Training & Placement activity- Carrier Guidance	11 to 30/03/2024	Prof.S.A.Lavangale
118	Farewell Function to Final year Students	29/03/2024	Dept Student Forums
119	Sandipotsav 24	Last Week of March 24	SF Committee
120	Project Seminars	29/02/2024	Prof.S.A.Aamle
121	Submission of all reports as per IQAC by HoD before 5th of every month	30/03/2023	NBA Coordinator & HOD
122	Review of lesson plan coverage and review of assessment of attainment level	30/03/2023	NBA Coordinator & HOD
123	Provisional Defaulter List-3 and Reporting to Parents	30/03/2024	Class Teachers
<b>Apr-24</b>			
124	Submission of Term work, micro project and final year project reports.	01 to 09/04/2024	All Course Teachers
125	Course Exit survey	01 to 09/04/2024	All Course Teachers
126	World's Health Day	7/4/2024	All departments
127	SF foundation day	8/4/2024	SF Committee
128	Final Defaulter List	9/4/2023	Class teachers and HODs
129	Alumni Meet	Last week of April 24	Institute Alumni Coordinator
130	MSBTE-Practical Examinations	10 to 19/04/2024	All Faculties
131	Additional efforts for bright students	20 & 22/04/2023	Mentors and Class Teachers
132	MSBTE Theory Examination	23/04 to 16/05/24	Exam committee and Faculties
133	Review of lesson plan coverage and review of assessment of attainment level	30/04/2024	NBA Coordinator & HOD
134	Submission of all reports as per IQAC by HoD before 5th of every month	30/04/2024	NBA Coordinator & HOD
<b>May-24</b>			
135	MSBTE Theory Examination	23/04 to 16/05/24	Exam committee and Faculties
136	Industrial Training to Fourth semester I scheme students.	20/05 to 29/06/24	Dept ITR Coordinator
<b>Jun-24</b>			
137	World Environment day	5-Jun-24	Prof. S.N.Nimbalkar
138	Yoga Day	21-Jun-24	Prof. U. R. Tambat
139	Staff Appraisal Report 30-Jun	30-Jun-24	HoD

**HOD**

Prof. P. M. Dharmadhikari  
**Principal**









