Sandip Foundation's
Sandip Polytechnic, Nashik
Department of Information Technology
Academic Calendar & Calendar of Events AY 2023-24(ODD SEM)

Sr. No.	Name of the Activity	Date	To be Conducted by
	Jun-23		
1	World Environment day	5-Jun-23	Prof. S.D.Joshi
2	Yoga Day	21-Jun-23	Prof.S.G.Bodke
3	Staff Appraisal Report 30-Jun	30-Jun-23	HoD of All Department
	Jul-23		
4	Alumina meet (feedback-feedback analysis)	22/07/2023	Institute Alumni Coordinator
5	Registration of SY & TY Students (Start)	10/7/2023	*Class Teachers of SY & TY*
6	Tree Plantation/ Social activity	14/07/2023	Prof. S.A.Amle
7	Commencement of ODD term (3rd & 5th Semester)	*24/07/2023*	All departments
8	Final year Project group formation, Project Assignment and Project guide allotment	*24 to 31/07/2023*	Prof. S.A.Amle
9	Registration of SY & TY Students (END)	*30/07/2023*	Class Teachers of SY & TY
10	Display of Assignments/ Microprojects to SY & TY Students	*31/07/2023*	Dept Faculties
11	HOD Meeting	*31/07/2023*	Dept Faculties
12	Final year Project Title Finalization	*31/07/2023*	Prof. S.A.Amle
13	Review of lesson plan coverage and review of assessment ofattainment level	*31/07/2023*	Dept NBA Coordinator
	Aug-23		
13	Advance Excel Certification (Certification Course-SYIF)	*31/07 to 05/08/2023*	Prof. S. G. Bodke
14	Computer Applications(Certification Course- TYIF)	*31/07 to 05/08/2023*	Prof. R. C. Mahajan
15	Central TPO Meet (Institute Interaction Cell Activity)	*5/8/2023*	Prof. S.A.Lavangale
16	Orientation program for students and parents of first year	*After the completion of centralised admission process*	Prof. U. R. Tambat
17	Orientation program for students and parents of Direct second year	*After the completion of centralised admission process*	HOD
18	Submission of all reports as per IQAC by HoD before 5th of every month	*5/8/2023*	Academic Coordinator & HOD
19	Freshers' / Welcome party for first year and direct second year students	After two weeks of the completion of centralised admission"'process	All departments
20	Orientation program for newly joined faculty members	01/08 to 05/08/2023	Prof. S. G. Bodke
21	Professional Body Activity / Student Association	07/08 to 12/08/2023	Prof. S.A.Amle
22	*Commencement of ODD term (First Semester)*	10/8/2023	
23	Placement Talk	12/8/2023	Prof. S.A.Lavangale

24	Independence Day	15/08/2023	Organizing Committee
25	Final Year Project Presentation	19/08/2023	Prof. S.A.Amle
26	Parents Meet	19/08/2023	Class Teachers of SY & TY
27	Invited talk/Guest lectures/Expert lectures/ Alumni Talk(feedback & feedback analysi	01 to 31/08/2023	Prof.S.G.Bodke
28	Hobby Club Activity	*Every Second Saturday of Each month*	Prof.S.N.Nimbbalkar
29	Student Welfare Activity	*Every Fourth Saturday of Each month*	Prof. S.A.Lavangale
30	World's Enterprenuer Day. Review of Assignments/ Microprojects to SY & TY Students	*21/08/2023*	Prof. S.A.Lavangale & All Faculties
31	"C" Programming (VAP SYIF)	*21 to 31/08/2023*	Prof. S. A. Amle
32	Advanced Java Programming (VAP TYCO)	*21 to 31/08/2023*	Prof. R. C. Mahajan
33	Review of lesson plan coverage and review of assessment of attainment level	*31/08/2023*	NBA Coordinator & HOD
34	Submission of all reports as per IQAC by HoD before 5th of every month	*31/08/2023*	NBA Coordinator & HOD
Sep-23			
35	Final Year Project Progress Presentation	*2/9/2023*	Prof. S. A. Amle
36	Mid-Term Defaulter List and Reporting to Parents	*3/9/2023*	Mentors and Class Teachers
37	Teachers' Day	*5/9/2023*	Prof.S.N.Nimbbalkar
38	MSBTE class test-I (SY & TY)	04 to 06/09/2023	All departments
39	Faculty development program	04 to 09/09/2023	Deputed faculties from dept.
40	MSBTE-First class test (First Semester)	13 to 15/09/2023	
41	State Level Quiz, Poster, Paper presentation competition on the occasion of Engineer's Day	14 to 15/09/2023	Prof. S.A.Lavangale
42	Shri. Ganesh Chaturthi	19/09/2023	SF Committee
43	Student feedback on academics, facility & its analysis (First Semester)	17 to 18/09/2023	All departments
44	Industrial visits (feedback & feedback analysis)	01 to 30/09/2023	Industrial Visit Coordinator
45	Submission of all reports as per IQAC by HoD before 5th of every month	*30/09/2023*	NBA Coordinator & HOD
46	Review of lesson plan coverage and review of assessment of attainment level	*30/09/2023*	NBA Coordinator & HOD
	Provisional Defaulter List-2 and Reporting to Parents	*30/09/2023*	Class Teachers
Oct-23			
48	India's Startup day	1/10/2023	Prof. S.A.Lavangale
49	Entrepreneurship Awareness/ continuing Education Program.	02 to 14/10/2023	All departments

50	Parent teacher meeting & Parents feedback (First/ second/ Third semester)	7/10/2023	Class Teachers
51	Final Year Project Progress Presentation	14/10/2023	Prof. S. A. Amle
52	Mentors Meeting with Students	14/10/2023	Mentors and Class Teachers
53	SPORT ACTIVITY	16 to 21/10/2023	Mr. Vinayak Parve
54	Second class test	25 to 27/10/2023	Class Test Coordinator
55	Students feedback-academics & its analysis	28 to 31/10/2023	All HODs
56	Mentors Meeting with Students	28/10/2023	Mentors and Class Teachers
57	Gendre Equality Awareness Program	***23 to 31/10/2023***	All departments
58	Remedial measures for weak students	29/10/2023 onwards	Mentors and Class Teachers
59	Submission of all reports as per IQAC by HoD before 5th of every month	31/10/2023	NBA Coordinator & HOD
60	Provisional Defaulter List-3 and Reporting to Parents	31/10/2023	Class Teachers
61	Review of lesson plan coverage and review of assessment of attainment level	31/10/2023	NBA Coordinator & HOD
	Nov-23		
62	Submission of Term work, micro project	01 to 10/11/2023	All Faculties
63	Term End, Final Syllabus coverage reports	11/11/2023	Class Teachers
64	Final Defaulter List	11/11/2023	Class Teachers & HOD
65	Course exit survey.	11 to 14/11/2023	All Course Teachers
66	MSBTE-Practical Examinations	16 to 24/11/2023	All Faculties & Depts
67	MSBTE-Practical Examinations (Newly admitted 1st Semester students)	25 to 30/11/2023	All Faculties
68	Additional efforts for Bright students	24 to 30/11/2023	All Faculties
69	Constitution Day	26/11/2023	All departments
70	School/ coaching classes visits for career guidance seminars	25 to 30/11/2023	All Faculties
71	Submission ofall reports as per IQAC by HoD before 5th ofevery month	30/11/2023	NBA Coordinator & HOD
	Dec-23		
72	MSBTE Theory Examination	01 to 22/12/2023	Exam committee and Faculties
73	School/ coaching classes visits for career guidance seminars	01 to 31/12/2023	Admission Committee
74	Preparation of News letter (Institute Level) one per semester	01 to 31/12/2023	Institute Website Coordinator
75	Preparation of News letter (Program Level) one per semester	01 to 31/12/2023	Dept Website Coordinators
76	National Energy Conservation day	21/12/2023	Prof.S.N.Nimbbalkar
77	Distribution Center (DC)	01 to 22/12/2023	DC Committee
78	Regional assessment Center (RAC)	03 to 29/12/2023	RAC Committee
79	Faculty development program	05 to 12/12/2023	Deputed faculties from dept.
80	Preparation Department Calendar, Time table and calculation of SFR for Even semeste	26 to 31/12/2023	All departments
81	Updation and submission of odd semester course file	upto 31/12/2023	All Faculties
82	Semesterwise JD Review	31/12/2023	All Faculties

HOD

Prof. P. M. Dharmadhikari
Principal