

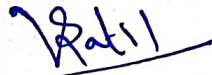
Sandip Foundation's
Sandip Polytechnic, Nashik
Academic Calendar & Calendar of Events AY 2023-24
Electrical Engineering Department

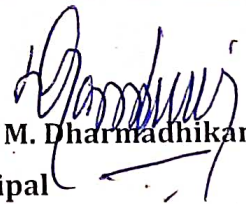
Sr. No.	Name of the Activity	Date	To be Conducted by
Jun-23			
1	World Environment day	5-Jun-23	Prof. D.S.Surywanshi
2	Yoga Day	21-Jun-23	Prof. U. R. Tambat
3	Staff Appraisal Report 30-Jun	30-Jun-23	HoD of All Department
Jul-23			
4	Alumina meet (feedback-feedback analysis)	22/07/2023	Institute Alumni Coordinator
5	Registration of SY & TY Students (Start)	10/7/2023	Class Teachers of SY & TY
6	Tree Plantation/ Social activity	14/07/2023	Prof. Y.D.Mahajan
7	Commencement of ODD term (3rd & 5th Semester)	24/07/2023	All departments
8	Final year Project group formation, Project Assignment and Project guide allotment	24 to 31/07/2023	Dept Project Coordinator
9	Registration of SY & TY Students (END)	30/07/2023	Class Teachers of SY & TY
10	Display of Assignments/ Microprojects to SY & TY Students	31/07/2023	Dept Faculties
11	HOD Meeting	31/07/2023	Dept Faculties
12	Final year Project Title Finalization	31/07/2023	Dept Project Coordinator
13	Review of lesson plan coverage and review of assessment of attainment level	31/07/2023	Dept NBA Coordinator
Aug-23			
13	Autocad(Certification Course-SYEE)	31/07 to 05/08/2023	Prof. P.G.Mahajan
14	PLC & SCADA application (Certification Course- TYEE)	31/07 to 05/08/2023	Prof. M.C.Sonawane
15	Central TPO Meet (Institute Interaction Cell Activity)	5/8/2023	Prof. S. K. Aher
16	Orientation program for students and parents of first year	After the completion of centralised admission	Prof. U. R. Tambat
17	Orientation program for students and parents of Direct second year	After the completion of centralised admission	All departments
18	Submission of all reports as per IQAC by HoD before 5th of every month	5/8/2023	Academic Coordinator & HOD
19	Freshers' / Welcome party for first year and direct second year students	completion of centralised	All departments
20	Orientation program for newly joined faculty members	01/08 to 05/08/2023	Prof. D.S.Surywanshi
21	Professional Body Activity / Student Association	07/08 to 12/08/2023	Prof. N.B.Ranotkar
22	Commencement of ODD term (First Semester)	10/8/2023	

Sr. No.	Name of the Activity	Date	To be Conducted by
23	Placement Talk	12/8/2023	Prof. D.S.Surywanshi
24	Independence Day	15/08/2023	Organizing Committee
25	Final Year Project Presentation	19/08/2023	Prof. Y.D.Mahajan
26	Parents Meet	19/08/2023	Class Teachers of SY & TY
27	Invited talk/Guest lectures/Expert lectures/ Alumni Talk(feedback & feedback analysis)	01 to 31/08/2023	Prof. P.S.Kulkarni
28	Hobby Club Activity	Every Second Saturday of Each month	Prof. D.S.Surywanshi
29	Student Welfare Activity	Every Fourth Saturday of Each month	Prof. Y.D.Mahajan
30	World's Enterprenuer Day. Review of Assignments/ Microprojects to SY & TY Students	21/08/2023	Prof. N.B.Ranotkar & All Faculties
31	Electrical Installation and Wiring (VAP SY EE)	21 to 26/08/2023	Prof.N.B.Ranotkar
32	Energy audit (VAP TY EE)	21 to 26/08/2023	Prof. D.S.Surywanshi
33	Review of lesson plan coverage and review of assessment of attainment level	31/08/2023	NBA Coordinator & HOD
34	Submission of all reports as per IQAC by HoD before 5th of every month	31/08/2023	NBA Coordinator & HOD
Sep-23			
35	Final Year Project Progress Presentation	2/9/2023	Prof. Y.D.Mahajan
36	Mid-Term Defaulter List and Reporting to Parents	3/9/2023	Mentors and Class Teachers
37	Teachers' Day	5/9/2023	Prof. P.S.Kulkarni
38	MSBTE class test-I (SY & TY)	04 to 06/09/2023	All departments
39	Faculty development program	04 to 09/09/2023	Deputed faculties from dept.
40	MSBTE-First class test (First Semester)	13 to 15/09/2023	Class Test Coordinator
41	State Level Quiz, Poster, Paper presentation competition on the occasion of Engineer's Day	14 to 15/09/2023	Prof. P.G.Mahajan
42	Shri. Ganesh Chaturthi	19/09/2023	SF Committee
43	Student feedback on academics, facility & its analysis (First Semester)	17 to 18/09/2023	All departments
44	Industrial visits (feedback & feedback analysis)	01 to 30/09/2023	Prof.M.C.Sonawane
45	Submission of all reports as per IQAC by HoD before 5th of every month	30/09/2023	NBA Coordinator & HOD
46	Review of lesson plan coverage and review of assessment of attainment level	30/09/2023	NBA Coordinator & HOD
	Provisional Defaulter List-2 and Reporting to Parents	30/09/2023	Class Teachers

Sr. No.	Name of the Activity	Date	To be Conducted by
Oct-23			
48	India's Startup day	1/10/2023	Dept TBI Coordinators
49	Entrepreneurship Awareness/ continuing Education Program.	02 to 14/10/2023	All departments
50	Parent teacher meeting & Parents feedback (First/ second/ Third semester)	7/10/2023	Class Teachers
51	Final Year Project Progress Presentation	14/10/2023	Prof. Y.D.Mahajan
52	Mentors Meeting with Students	14/10/2023	Mentors and Class Teachers
53	SPORT ACTIVITY	16 to 21/10/2023	Mr. Vinayak Parve
54	Second class test	25 to 27/10/2023	Class Test Coordinator
55	Students feedback-academics & its analysis	28 to 31/10/2023	All HODs
56	Mentors Meeting with Students	28/10/2023	Mentors and Class Teachers
57	Gender Equality Awareness Program	23 to 31/10/2023	All departments
58	Remedial measures for weak students	29/10/2023 onwards	Mentors and Class Teachers
59	Submission of all reports as per IQAC by HoD before 5th of every month	31/10/2023	NBA Coordinator & HOD
60	Provisional Defaulter List-3 and Reporting to Parents	31/10/2023	Class Teachers
61	Review of lesson plan coverage and review of assessment of attainment level	31/10/2023	NBA Coordinator & HOD
Nov-23			
62	Submission of Term work, micro project	01 to 10/11/2023	All Faculties
63	Term End, Final Syllabus coverage reports	11/11/2023	Class Teachers
64	Final Defaulter List	11/11/2023	Class Teachers & HOD
65	Course exit survey.	11 to 14/11/2023	All Course Teachers
66	MSBTE-Practical Examinations	16 to 24/11/2023	All Faculties & Depts
67	MSBTE-Practical Examinations (Newly admitted 1st Semester students)	25 to 30/11/2023	All Faculties
68	Additional efforts for Bright students	24 to 30/11/2023	All Faculties
69	Constitution Day	26/11/2023	All departments
70	School/ coaching classes visits for career guidance seminars	25 to 30/11/2023	All Faculties
71	Submission of all reports as per IQAC by HoD before 5th of every month	30/11/2023	NBA Coordinator & HOD

Sr. No.	Name of the Activity	Date	To be Conducted by
Dec-23			
72	MSBTE Theory Examination	01 to 22/12/2023	Exam committee and Faculties
73	School/ coaching classes visits for career guidance seminars	01 to 31/12/2023	Admission Committee
74	Preparation of News letter (Institute Level) one per semester	01 to 31/12/2023	Institute Website Coordinator
75	Preparation of News letter (Program Level) one per semester	01 to 31/12/2023	Dept Website Coordinators
76	National Energy Conservation day	21/12/2023	Prof. D.S.Suryawanshi
77	Distribution Center (DC)	01 to 22/12/2023	DC Committee
78	Regional assessment Center (RAC)	03 to 29/12/2023	RAC Committee
79	Faculty development program	05 to 12/12/2023	Deputed faculties from dept.
80	Preparation Department Calendar, Time table and calculation of SFR for Even semester	26 to 31/12/2023	All departments
81	Updation and submission of odd semester course file	upto 31/12/2023	All Faculties
82	Semesterwise JD Review	31/12/2023	All Faculties


Prof.V.S.Patil
HOD EE


Prof. P. M. Dharmadhikari
Principal

PRINCIPAL
SANDIP POLYTECHNIC,
MAHIRAVANI, NASHIK-422 213

